

Barony of Krae Glas - Minutes - October 2019

Summary				
Location	Crafthall, Eumemmerring Scout Hall, Doveton		Date/Time	12th October 2019 - 3.00 pm
Minutes	Yvonne de Plumetôt			
Attendance			Presence	
Officers	<ol style="list-style-type: none"> 1. Seneschal 2. Deputy Seneschal 3. Reeve 4. Deputy Reeve 5. Marshal 6. Raper Marshal 7. Captain of Archers 8. Baron 9. Baroness 10. Constable 11. A+S Officer 12. Herald/Historian 13. Webminister 14. Gold Key 	<ol style="list-style-type: none"> 1. Nicolette Dufay 2. Ardian MacDara 3. Mærpynn of Legeceasterscire 4. Edine Godin 5. Robert Callis 6. Everard Sefar 7. Justin Dempsey 8. Gilbert Purchase 9. Bethony Gaitskell 10. <<vacant>> 11. Yvonne de Plumetôt 12. Veronica Bellini 13. Ana de Vuallachia 14. Sorcha of Krae Glas 	<ol style="list-style-type: none"> 1. Present 2. Absent 3. Apology 4. Present 5. Absent 6. Absent 7. Absent 8. Present 9. Apology 10. <vacant> 11. Present 12. Absent 13. Apology 14. Absent 	KG.Seneschal@gmail.com ; seneschal@@kraeglas.lochac.sca.org reeve@kraeglas.lochac.sca.org marshal@@kraeglas.lochac.sca.org rapier@@kraeglas.lochac.sca.org kraeg.archery@gmail.com baronialkraeglas@gmail.com barionalkraeglas@gmail.com constable@kraeglas.lochac.sca.org arts_science@kraeglas.lochac.sca.org webminister@kraeglas.lochac.sca.org , k.g.webminister@gmail.com gold_key@kraeglas.lochac.sca.org , KG.Chatelaine@gmail.com
Visitors	Miriam bat Simeon,			

Populace Present	Thorfin, Edine, Daniel, Amelia, Obbi, Thorfinn, Maraed, Eleanora, Leif, Emily, Eliza, Vienna
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Meeting			
Description	Action & Person Responsible	Comments/Status	Person Seconding & Timeframe (if determined)
Previous Minutes	September Minutes	Add date of next meeting	All present confirmed
Discussed			
Officer appointments	None New		
Officer vacancies	Speak to Nicolette if interested.	We really need a new Constable! Duties: Need to attend Craffhall or send a representative, collect and scan/photo sign-in sheets and send to Reeve. Deposit any cash into bank account. Quarterly reporting (fill in a form). Not onerous. Herald (will be vacant in November): need to do paperwork submissions, don't have to do court. Update awards database. Direct heraldry enquiries. Younger members who want to take up an office, could become a Deputy Seneschal and take responsibility for specific jobs. Min age 15-16.	
Past events			
Day of Honour	Action: Gib to discuss with	Finances waiting on the hall invoice.	

	Reeve re: separate invoice for the hall.		
Stormhold Royal event	FYI only.	Event went well, lovely day, a number of awards were given. Running the event by the market worked very well to engage the public. Mulgrave Farmers Market could be a good option for us. Have cards/flyers to hand out. Fees inadvertently went into the KG account via the Square used and then they were transferred across to Stormhold's account.	
Events Upcoming			
Participation in Relay for Life	Contact Airdan!	<p>Airdin is organising this non-SCA activity to raise funds for Cancer Council. There will be a team at the Cranbourne/Narre Warren Relay, Casey Fields, 16th November. It would be wonderful to have support from SCA members. They will be setting up the Brechin sunshade, Can do A&S activities, will have a tourney if fighters there. They are very accommodating of whatever we would like to do. Overnight food trucks and entertainments.</p> <p>Currently only 8 people registered. Must register by the day but we need to know earlier for the roster. 20 hours – need a person on the track at all times! If you can come for an hour or two, even if not walking, that would be wonderful. Cost is \$35 and you get a shirt. Or you can sponsor participants if you can't be there.</p>	
Events Proposals			

Day of Champions - equestrian Mid-late October Clan Brechin to steward.	Vienna – venue and date to be confirmed.	No location yet, still on hold. Looking at running it April/May next year. Possibly at Balla Balla.	
Pas d'armes Feb/ March 2020	Airdin to steward – venue and date to be confirmed.	Casey Council person still on holiday. On hold.	
Easter 2020	Fiona and the event team	<p>Two proposals will be combined. Gilwell Park is the available site. \$100 per day to hire the hut including a camp kitchen. Numerous campsites. We have also booked the Lodge and Messmate for 8 and 4 people who need power. Invoice for deposit is \$300 plus GST. Then will be PP basis for campers. May extend back into the Thursday which will be another \$100. More details being worked on. Still a lot of ideas being worked out. Sat night will be catered. Cooking classes will lead to catering.</p> <p>Combining both bids gives the best of both. KG will run the bookings and finances. SH other aspects.</p> <p>Fri lunch to Sun lunch. May include Thurs lunch. It's the middle of school holidays. Weekend before Easter, so leaves people free to also attend Festival.</p> <p>Approval paying deposit of \$300 and for the event to go ahead.</p> <p>Fiona to forward deposit invoice to KG Reeve and Seneschal.</p> <p>Miriam to advise SH that the invoice is being paid.</p>	Payment of the deposit of \$300 was approved.

		Nicolette advised there is a FB group for Easter 2020 to discuss so please ask if you want to join it.	
Summer Twilight Tourneys	Expressions of interest to Nicolette	We need someone to step forward to run these small events. We need a theme with 5 tournaments.	
Monash Makers Fair		No further info	
Workspace space		No further info	
Day of Wonder	Alaine Lorenz	Event proposal from Hamlet of Lyttleham. Koonawara Community House in Belgrave. Day of classes incl. weaving, cooking, embroidery, calligraphy heraldry. Out of garb, informal, \$15. 9.30-4.30 classes. Budget: \$100 venue plus food \$3pp lunch and simple Morning tea (part of cooking classes) hands on classes, people come away with small projects. Date proposed 16 Nov. People could go to classes in the day and then move on to the Relay for Life. Likely a second one in March, with bringing down guests from Rowany. First of many proposed. Action: Nicolette will ask for dates in advance. Deposit approved for payment.	Payment of the hall fee of \$100 was approved.
Day of Honour 2020	Edine and Yvonne – to investigate potential	Edine and Yvonne are considering a bid for this event and will look at suitable venues and dates	

	venues and dates.		
Other Expenses	(see appendix for recurring and regular expenses)		
Rapier Training Kits		Rapier training kits postponed	Waiting on receipt?
Baronial Endorsement Tokens	Gib	Obbi will send invoice Reeve is checking up on it	
Electrical	Gib to raise with Scout Hall	We want to get all our electrical cords checked for safety, including lots of power leads. Dispose of any items we will not use again. About \$2 per item to have them checked. Gib will talk to Scout hall about testing and tagging our stuff and their kitchen items as well	
Officer Reports			
Baron/ess		Great to see events coming up – the Heraldic Symposium next year and our Easter event. There's a gap post-February for planning more events	
Seneschal		The storage room has been cleaned up and gotten messy again repeatedly. There is too much there making it hard to keep organised and tidy. Some items we won't use again, some we don't know is there. We will do a cull. E.g. A donated coffee machine, no one knows how to use it. It can be difficult to get to items we need to use. Everything should have a place and everything in its place	A budget for throne restoration of up to \$100 was approved.

		<p>Next Craffhall – we'll pull it all out and sort, label item and its place, cull, make set places for everything. If we dispose of donated assets then there is a process for that (Obbi or Maree will advise).</p> <p>Vienna has the two thrones made by Rudolf that they are restoring, They need about \$50 for materials including gold paint to restore them. We need an invoice to pay. We approve \$100 budget to cover restoration expenses.</p> <p>Nicolette is looking for a deputy to take over in a year and learn the ropes of the Seneschal's position.</p>	
Reeve		<p>Westpac business cash reserve account: \$6287.42 Westpac Community Solutions account: \$7229.20 No outstanding floats. Have not been able to finalise profit/loss for DOH as I have not yet got the bill for venue hire.</p>	
Constable			<vacant>
Marshal	Gib reported on behalf of Marshal	<p>One incident of note has been clarified. It was an undiagnosed issue nothing to do with the fighting. Marcus authorised – and went well in the recent tourney. Quite a bit of Wednesday activity. Full kit of armour in the storeroom now.</p>	
Group Rapier Marshal	Seamus	<p>More people turning up. Looking at using the outside room for A&S activities, which Edine is organising. Talk to Edine if you'd like to teach a class.</p>	
Captain of Archers			

A&S Officer		Crafthalls are going well with scheduled activities. No crafthall last month due to event. This month Mikhaila taught lucet and Edine taught fingerloop braiding. Individuals also did embroidery, looked at the cloak project, sewing, chainmail, whips. Great to see so much activity.	
Herald			
Web Minister		New kingdom website is underway, and we're looking for beta testers. If you use an apple device, and would like to help, please contact the kingdom or local web minister.	
Chirurgion			<<vacant>>
Historian			
Gold Key			
College of St Monica		Liam is the new Seneschal, Full cohort, very keen, doing well.	
Hamlet of Lytleham		Proposed A&S event (see above)	
Hamlet of Groenaholar			
Projects			
Baronial Cloaks	Nicolette		
Device Banner	Bethony		

Other Business			
	Volunteers to speak to Nicolette	It was suggested that we create an opening procedure for Craffhall including rolling out the big rug to help with sound.	
Next Meeting	Saturday, 9 November, 2019 at Craft Hall		
Meeting Closed	4.05pm		

Appendices Expenses

One-off expenses

Details of expenses should be listed here once approved, and should remain in all subsequent minutes until the expense has been paid/reimbursed. Once that is done, the purchase details should be recorded here, and the item can be removed from the following meeting onwards. This section should only be for expenses that are not related to events. (To see a list of expenditures that have previously been approved but have not yet been spent, see the appendix.)

Item details (Name, description, etc)	Amount	When	Motions
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	Approved	Spent	Approved	Spent	
Festival Food Fund Assistance	2000		9/4/2019		Approved for support only, but to be paid back by fund participants, to be co-ordinate by FF coordinator.
Deposit for Gilwell Park Easter 2020 event	300		12/10/19		Payment of the deposit of \$300 was approved.
Hall fee for Day of Wonder event	100		12/10/19		Payment of the hall fee of \$100 was approved.
Up to \$100 for throne restoration expenses	100		12/10/19		A budget for throne restoration of up to \$100 was approved.

Ongoing expense approvals

SCA Ltd Financial Policy, December 2016, Section M, item 5: "Ongoing approval for recurring expenses can be approved once each financial year without further representation to Council, provided that the expenses are of a uniform nature and do not exceed a maximum amount per expected recurrence as per the applicable Council decision."

Item	Approved amount	Last approved/ Current period of approval	Motions
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<p>Craft Hall Venue Hire – Doveton Scout Hall</p> <p>54 Memorial Drive, Narre Warren North, VIC 3804</p> <p>(0426 291 737) gl.narrewarrenth1st@vicscouts.asn.au</p> <p>100 dollars per hall usage, and only pay for the days we use, we get invoiced ad hoc.</p> <p>Liaison was Leif, will now be Lillian.</p> <p>Gib and Bethony have one set of keys, Conrad has the other.</p>	<p>\$100/hall usage</p>	<p>Approved</p> <p>13 October 2018</p> <p>Next review by</p> <p>October 2019</p>	<p>Approved</p>
<p>Rapier Training Venue Hire – Wantirna Primary School</p> <p>120 Mountain Highway, Wantirna 3152 (03 9801 1938)</p> <p>wantirna.ps@edumail.vic.gov.au</p> <p>Weekly cost \$55, only pay for when it is used, but we have to give 24 hour notice if we make a cancellation.</p>	<p>\$55/week used</p>	<p>Approved previously</p> <p>Next Review by</p> <p>October 2019</p>	<p>Approved</p>

Expenditures that have been approved, but funds have not been spent yet.

Item details (Name, description, etc)	Amount		When Approved
	Approved	Spent so far	
Two Baronial Cloaks – B&B Regalia (Nicolette)	\$500.00	\$379.96	'Aug 2016
Champion Cloaks – Regalia ()	\$400.00	\$314.20	'Jul 2017
Leather Bound Book for Champion's Diary - Regalia ()	\$150.00		'Aug 2017

Tenures of current Baronial Officers		
Office	Holder	Held since
A&S Officer	Yvonne de Plumetôt	January 2019
Baron and Baroness	Gilbert Purchase and Bethony Gaitskell	October 2016
Captain of Archers	Thorgrim Dvergr	January 2018
Children's Officer		(Position Vacant since ?)
Chirurgion		(Position Vacant since ?)
Chronicler		(Position Vacant since ?)
Constable		(Position Vacant since ?)
Gold Key	Sorcha of Kraé Glas	November 2017

Herald	Veronica Bellini	October 2017
Herald (Deputy)		
Historian	Veronica Bellini	February 2016 <LFR>
Knight Marshal	Robert Callis	January 2019
List Keeper		(Position Vacant since ?)
Rapier Marshal	Everard Sefar	October 2018
Reeve	Elswyth Goodfellow	January 2018
Reeve (Deputy)	Edine Godin	August 2019
Seneschal	Nicolette Dufay	'October 2018
Seneschal (Deputy)	Vienna Maria della Rosa	May 2017
Seneschal (Deputy)	Airden MacArdle	01/05/17
Web Minister	Ana de Vuallachia	January 2019