

Barony of Krae Glas - Minutes - May 2019

Summary					
Location	Craft Hall	Time	11th May 2019 - 3.00 pm		
Attendance		Presence			
Officers	<ol style="list-style-type: none"> 1. Seneschal 2. Deputy Seneschal 3. Deputy Seneschal 4. Reeve 5. Marshal 6. Raper Marshal 7. Captain of Archers 8. Baron 9. Baroness 10. Constable 11. A+S Officer 12. Herald/Historian 13. Webminister 14. Gold Key 	<ol style="list-style-type: none"> 1. Nicolette Dufay 2. Ardian MacDara 3. Vienna Maria della Rosa 4. Mærpynn of Legeceasterscire 5. Robert Callis 6. Everard Sefar 7. Justin Dempsey 8. Gilbert Purchase 9. Bethony Gaitskell 10. <<vacant>> 11. Yvonne de Plumetot 12. Veronica Bellini 13. Ana de Vuallachia 14. Sorcha of Krae Glas 	<ol style="list-style-type: none"> 1. Present 2. Present 3. Apology 4. Present 5. Apology 6. Apology 7. Apology 8. Present 9. Present 10. <vacant> 11. Present 12. Apology 13. Apology 14. Apology 	KG.Seneschal@gmail.com ; seneschal@@kraeglas.lochac.sca.org reeve@kraeglas.lochac.sca.org marshal@@kraeglas.lochac.sca.org rapier@@kraeglas.lochac.sca.org kraeg.archery@gmail.com baronialkraeglas@gmail.com barionalkraeglas@gmail.com constable@kraeglas.lochac.sca.org arts_science@kraeglas.lochac.sca.org webminister@kraeglas.lochac.sca.org , k.g.webminister@gmail.com, gold_key@kraeglas.lochac.sca.org	
Visitors					
Populace Present	Amanda Constantia Della Tavola, Miriam bat Shimeon				

Meeting			
Description	Action & Person Responsible	Comments/Status	Person Seconding & Timeframe (if determined)
Previous Minutes	April Minutes		All present confirmed

			All present confirmed
Discussed			N/A
Officers appointments	None New		
Officer vacancies	Constable (really need someone) Chronicler (would be nice) Herald (will be vacant in November) Historian (would be nice) Reeve - her term will be up in January 2020 - now looking for deputy to train up as successor		
Past events			
Great Southern Gathering	Nicolette: this has been signed off now		Now Completed (Will be removed in next meetings minutes)
STTS 4 16 March	Monash University Thorgrim will contact Sarah about closing it off. Maree will help with the Constabulary forms		Need to close event
Festival 2019	Festival attendees have given excellent feedback, special thanks to Slumlord Mærþynn, Rohan, Thorgrim and Fiona for leading the food fund. Accounting is underway. Very big thanks to the Collegians, who on Monday night cleared up the site and deposited the tables back to the collection point the night before they left - their help was indispensable! Thanks also to Courtney and all those who lent garb or helped to sponsor the Collegians.		Need to finalise and close event soon
Events Upcoming			
Combat Archery Day 30 June	At Sherbrooke Archers venue. 100 site fee, \$5 per adult. Training day with combat archery, garbed, Pot luck afternoon tea. Gib is organising 12 - 5pm.		Approved
Stormhold Winterfeast 4 August		For noting only	

Events Proposals			
Day of Honour Late August	A bid is being worked on by April and Leigh. Fergal for the feast. Beth is coordinating. Venue: Doveton Scout Hall. Theme: Mediterranean - we will be on a boat.		By the next KG meeting
Day of Champions - equestrian Mid-late October Clan Brechin to steward.	The details of the bid are being worked on		By the June or July KG meeting
Pas d'armes Late January/Early February 2020	Australia Day weekend TBC Ardian to steward		TBC
Easter 2020	We need to think about how some people will be going early to Festival and what effect that may have on our event. Look at the event ideas in the Survey Monkey survey. Miriam will also share with Stormhold people.		Next KG Meeting
Other Expenses	(see appendix for recurring and regular expenses)		
Champion Tabard replacement	Cormac spoke with Catrina MacCready at Festival. Outcome to be advised.		
Bows	A good option, good for newcomers, has been identified within the approved budget and Airdan is negotiating the pricing.		Next KG Meeting
Festival 2019 Food fund assistance	Maree has some more expenses coming for approval.		To be clarified next KG Meeting
Baronial Endorsement Tokens	These have been invoiced and expenses should be approved in a previous meeting, however there is a request to double check and review active expense approvals, to be considered at the next meeting	No updates in this meeting	
Expense Review	To be held at the next meeting to look over all open/ applicable active expenses	No other updates in this meeting	Next KG Meeting Agenda
Officer Reports			
Baron/ess	Beth: There is a new Crown Prince and Princess, Niall and Sabine		

Seneschal	Quarterly reports are due this week		
Reeve	No outstanding floats or advances Balance is for westpac community solutions (everyday) - \$7,394.28 Business cash reserve bonus (savings) - \$6,287.18		
Constable	&&&		<vacant>
Marshal	No Report		
Group Rapier Marshal	No Report		
Captain of Archers	Thorgrim advised one archer on the warfield at Rowany Festival, plus several Collegians had a go. Ronin won an IKAC Junior award.		
A&S Officer	Orlando's project to complete two outfits for donation to hospit resulted in two outfits for Collegians to wear at Festival and he learned a lot of new sewing skills. Members participated in A&S classes at Festival and Collegian Emma participated in the Laurel Prize Tourney. At Crafhall there's been Festival preparation, Baronial projects and Inkle Looming. We'll use the survey results to help plan future Crafhall activities.		
Herald	No Report		
Web Minister	Send photos to the WebMin for the webpage and channels. &&&&		
Chirurgion	No report		<<vacant>>
Historian	No Report		
Gold Key	No Report		
College of St Monica	No Report		
Hamlet of Lyttleham	No Report		

Hamlet of Groenaholar	No Report		
Projects			
Baronial Cloaks	No Comments made in this meeting		Nicolette
Device Banner	No Comments made in this meeting		Bethony
Other Business			
Baronial Survey	<p>Nicolette ran through the key survey results. 48 respondents.</p> <p>Discussion whether some non-participating but paid up members may be using our membership to obtain a weapons exemption - if there was a weapons incident we could be affected. Question for Kingdom Seneschal and Board of Directors. Also affecting Stormhold as the other big Victorian group.</p> <p>We need to cater for newcomers and also long-term members.</p> <p>Look at setting up a mentoring program, with a list of mentors and topics. Airdan to ask Vienna to organise a mentor database.</p> <p>Airdan suggested an annual event for collegians to run with mentors and raise fund to attend Rowany Festival.</p> <p>85% were unaware of Baronial projects and 97% rarely participate in them, so we need to look at this.</p> <p>Nicolette will put a PDF of the results on the website with identifying data such as names removed. The survey data has validated trends that have been noticed.</p>		
Reeve succession	Maree will write up a paragraph about what's involved for her deputy role.		
	Proposal to install artificial turf for courtyard area to facilitate fighter practice. Gib will investigate and cost for discussion.		
Next Meeting	TBC		
Meeting Closed	Approximately 5.00pm		

Appendices Expenses

One-off expenses

Details of expenses should be listed here once approved, and should remain in all subsequent minutes until the expense has been paid/reimbursed. Once that is done, the purchase details should be recorded here, and the item can be removed from the following meeting onwards. This section should only be for expenses that are not related to events. (To see a list of expenditures that have previously been approved but have not yet been spent, see the appendix.)

Item details (Name, description, etc)	Amount		When		Motions
	Approved	Spent	Approved	Spent	
Festival Food Fund Assistance	2000		9/4/2019		Approved for support only, but to be paid back by fund participants, to be co-ordinate by FF co-ordinator.

Ongoing expense approvals

SCA Ltd Financial Policy, December 2016, Section M, item 5: "Ongoing approval for recurring expenses can be approved once each financial year without further representation to Council, provided that the expenses are of a uniform nature and do not exceed a maximum amount per expected recurrence as per the applicable Council decision."

Item	Approved amount	Last approved/ Current period of approval	Motions
<p>Craft Hall Venue Hire – Doveton Scout Hall</p> <p>54 Memorial Drive, Narre Warren North, VIC 3804</p> <p>(0426 291 737) gl.narrewarrenth1st@vicscouts.asn.au</p> <p>100 dollars per hall usage, and only pay for the days we use, we get invoiced ad hoc.</p> <p>Liaison was Leif, will now be Lillian.</p> <p>Gib and Bethony have one set of keys, Conrad has the other.</p>	<p>\$100/hall usage</p>	<p>Approved</p> <p>13 October 2018</p> <p>Next review by</p> <p>October 2019</p>	<p>Approved</p>
<p>Rapier Training Venue Hire – Wantirna Primary School</p> <p>120 Mountain Highway, Wantirna (03 9801 1938)</p> <p>wantirna.ps@edumail.vic.gov.au</p> <p>Weekly cost \$55, only pay for when it is used, but we have to give 24 hour notice if we make a cancellation.</p>	<p>\$55/week used</p>	<p>Approved previously</p> <p>Next Review by</p> <p>October 2019</p>	<p>Approved</p>

Expenditures that have been approved, but funds have not been spent yet.			
Item details (Name, description, etc)	Amount		When
	Approved	Spent so far	Approved
Two Baronial Cloaks – B&B Regalia (Nicolette)	\$500.00	\$379.96	'Aug 2016
Tokens for awards/ciphers/etc (requested by B&B)	\$100.00	\$24.72	'Feb 2017
Champion Cloaks – Regalia ()	\$400.00	\$314.20	'Jul 2017
2 silk banners for Groenaholar, made by Elizabet Hunter	\$320.00		'Jul 2017
Leather Bound Book for Champion's Diary - Regalia ()	\$150.00		'Aug 2017
Replacement Trailer Hitch for Baronial Trailer ()	\$75.00		'Oct 2017
Additional shelving for Craft Hall Storeroom	\$200.00		'Oct 2017
Sunshades for newly forming Hamlet ()	\$1,000.00	\$537.98	'Nov 2017
Supplies for banner making workshop	\$150.00		'Nov 2017
Following from storage audit, additional supplies are requested: ()	\$230.00	\$178.94	'Dec 2017
6 plastic tubs - \$42 total 3 heavy duty plastic tubs - \$90 total 2 lots of fabric dye \$50 total (purchased) Garb dust covers - \$30 total			
12 jugs, 12 platters, 2 fruit bowls and 2 swan planters expenses (bought by Bethony)	\$254.80		13/10/18
15 or 16, \$3 decorative ceramic bowls (purchased by Elspeth.)	\$50.00		
Additional reader to facilitate payments. (Reeve)	\$59.00		13/10/18
Baronial endorsement tokens; solar lights \$62.90; string lights \$32.13; steel mesh food	\$310.00	\$310.00 TBC	11/5/19

covers \$47; plastic garbage bin \$15.75 (bought by Obbi and Bethany ? TBC)			
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Tenures of current Baronial Officers

Office	Holder	Held since
A&S Officer	Yvonne de Plumetoot	January 2019
Baron and Baroness	Gilbert Purchase and Bethony Gaitskell	October 2016
Captain of Archers	Thorgrim Dvergr	January 2018
Children's Officer		(Position Vacant since ?)
Chirurgion		(Position Vacant since ?)
Chronicler		(Position Vacant since ?)
Constable		(Position Vacant since ?)
Gold Key	Sorcha of Kraé Glas	November 2017
Herald	Veronica Bellini	October 2017
Herald (Deputy)	Elsbeth Caerwent	October 2017
Historian	Veronica Bellini	February 2016 <LFR>
Knight Marshal	Robert Callis	January 2019
List Keeper		(Position Vacant since ?)
Rapier Marshal	Everard Sefar	October 2018
Reeve	Elswyth Goodfellow	January 2018
Seneschal	Nicolette Dufay	'October 2018
Seneschal (Deputy)	Vienna Maria della Rosa	May 2017
Seneschal (Deputy)	Ariden MacArdle	01/05/17
Web Minister	Ana de Vuallachia	January 2019