

Barony of Krae Glas - Minutes - June 2019

Summary				
Location	Craft Hall	Time	8th June 2019 - 3.00 pm	
Minutes	Cathy Leviston			
Attendance		Presence		
Officers	<ol style="list-style-type: none"> 1. Seneschal 2. Deputy Seneschal 3. Deputy Seneschal 4. Reeve 5. Marshal 6. Raper Marshal 7. Captain of Archers 8. Baron 9. Baroness 10. Constable 11. A+S Officer 12. Herald/Historian 13. Webminister 14. Gold Key 	<ol style="list-style-type: none"> 1. Nicolette Dufay 2. Ardian MacDara 3. Vienna Maria della Rosa 4. Mærpyynn of Legeceasterscire 5. Robert Callis 6. Everard Sefar 7. Justin Dempsey 8. Gilbert Purchase 9. Bethony Gaitskell 10. <<vacant>> 11. Yvonne de Plumetot 12. Veronica Bellini 13. Ana de Vuallachia 14. Sorcha of Krae Glas 	<ol style="list-style-type: none"> 1. Present 2. Present 3. Present 4. Present 5. Absent 6. Apology 7. Present 8. Present 9. Present 10. <vacant> 11. Present 12. Apology 13. Present 14. Present 	KG.Seneschal@gmail.com ; seneschal@@kraeglas.lochac.sca.org reeve@kraeglas.lochac.sca.org marshal@@kraeglas.lochac.sca.org rapier@@kraeglas.lochac.sca.org kraeg.archery@gmail.com baronialkraeglas@gmail.com barionalkraeglas@gmail.com constable@kraeglas.lochac.sca.org arts_science@kraeglas.lochac.sca.org webminister@kraeglas.lochac.sca.org , k.g.webminister@gmail.com, gold_key@kraeglas.lochac.sca.org
Visitors	Lillian's mum			
Populace Present	Amanda Constantia Della Tavola, Miriam bat Shimeon			

Meeting			
Description	Action & Person Responsible	Comments/Status	Person Seconding & Timeframe (if determined)

Previous Minutes	May Minutes		All present confirmed
Discussed			
Officers appointments	None New		
Officer vacancies	Constable (really need someone) Chronicler (would be nice) Herald (will be vacant in November) Historian (would be nice) Reeve - her term will be up in January 2020 - Edine Godine is being trained as deputy with intent to take over.		
Past events			
STTS 4 16 March	Monash University Completed, now closed off. Profit of \$90.83 for series.		Finalised. Can be removed next minutes
Festival 2019	Final cost are in, \$544.40 paid by Barony for marquee, rest covered by site fees paid by participants.		Finalised. Can be removed next minutes
Events Upcoming			
Combat Archery Day 30 June	At Sherbrooke Archers venue. 100 site fee, \$5 per adult. Training day with combat archery, garbed, Pot luck afternoon tea. Gib is organising 12 - 5pm. Baron Rafe is bringing a lot of archery gear with him, will be plenty of loaner gear for all to have a go.		Approved
Stormhold evening with Romeo and Juliet. 3 August	Supper event.	For noting only	
Events Proposals			

Day of Honour Late August	April and Leigh have submitted an event proposal. Fergal for the feast. Beth is coordinating. Venue: Doveton Scout Hall. Theme: Mediterranean - we will be on a boat. 30th August.		Event proposal submitted, will be reviewed by Seneschal and Reeve for approval.
Royal visit - joint with Stormhold	Sept 13th or 14th proposed, tournament only, call for event bid before the end of the month.		More details next meeting
Day of Champions - equestrian Mid-late October Clan Brechin to steward.	The details of the bid are being worked on, awaiting day pricing from Grantville. 26th Oct not available, alternate dates being investigated.		By the July KG meeting
Pas d'armes Feb/ March 2020	May move to March, to be confirmed Airdin to steward		TBC
Easter 2020	Festival dates still not confirmed, we will revisit next meeting.		Next KG Meeting
Participation in Relay for Life	Airdin proposing KG have a team at the Cranbourne/Narre Warren Relay, 16th November. This would not be an SCA event.		
Other Expenses	(see appendix for recurring and regular expenses)		
Champion Tabard replacement	Cormac spoke with Catrina MacCready at Festival. Unfortunately she has moved to Nepal. Remove for now.		Drop off next minutes.
Bows	Airdin/Gib has purchased 10 bows. Funds had been approved for 6 bows up to \$500, Gib to provide receipt for KG 6, and has the other bows available for sale.		
Baronial Endorsement Tokens	Payment approved and made, waiting for Ben to manufacture and deliver.		
Expense Review	Expense review conducted.	No other updates in this meeting	Next KG Meeting Agenda

Officer Reports			
Baron/ess	Nothing to report		
Seneschal	<p>Quarterly reports in with most officers reporting. Report from deputy, Airdin, having looked through stewards handbook, need to review some wording, events need to be in database so Pegasus is updated. Airdin, Nicollette, B&B and Maree to review in July.</p> <p>Deputy Vienna is resigning. Looking for another deputy.</p>		
Reeve	<p>No outstanding floats or advances</p> <p>Balance is for westpac community solutions (everyday) - \$6,910.59</p> <p>Business cash reserve bonus (savings) - \$6,287.23</p>		
Constable	&&&		<vacant>
Marshal	No Report		
Group Rapier Marshal	Looking to start Myer, 8 active members, 4-5 regularly at practice.		
Captain of Archers	Nothing in the last month. Quarterly report submitted.		
A&S Officer	Inkle loom weaving very successful at last and this Craffthall. Please discuss any A&S you would like to run with Yvonne. Next month activity is breadmaking with Elspeth.		
Herald	No Report		
Web Minister	<p>Have been a couple of updates to website, banner no longer working, will update theme. Ynys Fawr have a theme that works well on mobile apps too.</p> <p>Send webminister photos, information, hamlet info, projects people are working on, A&S at Craffthall.</p>		Update approved
Chirurgion	No report		<<vacant>>
Historian	No Report		

Gold Key	Nothing to report		
College of St Monica	Committee meeting regularly, keeping up with Clubs and Societies, A&S very active, new constitution passed. Good experience gained running small events on campus, attendance at Festival was great. Very enthusiastic group.		
Hamlet of Lyttleham	Nothing to report		
Hamlet of Groenaholar	Nothing to report		
Projects			
Baronial Cloaks	Pieces being handed out, sea monsters under design.		Nicolette
Device Banner	One banner complete, more underway.		Bethony
Other Business			
	Proposal to install artificial turf for courtyard area to facilitate fighter practice. Gib will investigate and cost for discussion.		
Crown events	Group discussed the proposed changing of dates of crown events. Proposal is May and Nov for coronations, Mar and Sep for crown tournaments. Issues discussed included proximity to Festival, people having leave available around the current timing of 12th Night which is an advantage for prep. 16 voted yes to move the dates, 2 vote no to change, 4 abstentions.		
Next Meeting	Tuesday 9th July, via Discord at 8pm		
Meeting Closed	4:15pm		

Appendices Expenses

One-off expenses

Details of expenses should be listed here once approved, and should remain in all subsequent minutes until the expense has been paid/reimbursed. Once that is done, the purchase details should be recorded here, and the item can be removed from the following meeting onwards. This section should only be for expenses that are not related to events. (To see a list of expenditures that have previously been approved but have not yet been spent, see the appendix.)

Item details (Name, description, etc)	Amount		When		Motions
	Approved	Spent	Approved	Spent	
Festival Food Fund Assistance	2000		9/4/2019		Approved for support only, but to be paid back by fund participants, to be co-ordinate by FF co-ordinator.

Ongoing expense approvals

SCA Ltd Financial Policy, December 2016, Section M, item 5: "Ongoing approval for recurring expenses can be approved once each financial year without further representation to Council, provided that the expenses are of a uniform nature and do not exceed a maximum amount per expected recurrence as per the applicable Council decision."

Item	Approved amount	Last approved/ Current period of approval	Motions
<p>Craft Hall Venue Hire – Doveton Scout Hall</p> <p>54 Memorial Drive, Narre Warren North, VIC 3804</p> <p>(0426 291 737) gl.narrewarrenth1st@vicscouts.asn.au</p> <p>100 dollars per hall usage, and only pay for the days we use, we get invoiced ad hoc.</p> <p>Liaison was Leif, will now be Lillian.</p> <p>Gib and Bethony have one set of keys, Conrad has the other.</p>	<p>\$100/hall usage</p>	<p>Approved</p> <p>13 October 2018</p> <p>Next review by</p> <p>October 2019</p>	<p>Approved</p>
<p>Rapier Training Venue Hire – Wantirna Primary School</p> <p>120 Mountain Highway, Wantirna (03 9801 1938)</p> <p>wantirna.ps@edumail.vic.gov.au</p> <p>Weekly cost \$55, only pay for when it is used, but we have to give 24 hour notice if we make a cancellation.</p>	<p>\$55/week used</p>	<p>Approved previously</p> <p>Next Review by</p> <p>October 2019</p>	<p>Approved</p>

Expenditures that have been approved, but funds have not been spent yet.

Item details (Name, description, etc)	Amount		When
	Approved	Spent so far	Approved
Two Baronial Cloaks – B&B Regalia (Nicolette)	\$500.00	\$379.96	'Aug 2016
Champion Cloaks – Regalia ()	\$400.00	\$314.20	'Jul 2017
Leather Bound Book for Champion's Diary - Regalia ()	\$150.00		'Aug 2017

Tenures of current Baronial Officers

Office	Holder	Held since
A&S Officer	Yvonne de Plumetoot	January 2019
Baron and Baroness	Gilbert Purchase and Bethony Gaitskell	October 2016
Captain of Archers	Thorgrim Dvergr	January 2018
Children's Officer		(Position Vacant since ?)
Chirurgion		(Position Vacant since ?)
Chronicler		(Position Vacant since ?)
Constable		(Position Vacant since ?)
Gold Key	Sorcha of Kraé Glas	November 2017
Herald	Veronica Bellini	October 2017
Herald (Deputy)		
Historian	Veronica Bellini	February 2016 <LFR>
Knight Marshal	Robert Callis	January 2019
List Keeper		(Position Vacant since ?)
Rapier Marshal	Everard Sefar	October 2018
Reeve	Elswyth Goodfellow	January 2018
Seneschal	Nicolette Dufay	'October 2018
Seneschal (Deputy)	Vienna Maria della Rosa	May 2017
Seneschal (Deputy)	Airden MacArdle	01/05/17
Web Minister	Ana de Vuallachia	January 2019