

# Barony of Krae Glas - Minutes - April 2019

Summary					
<b>Location</b>	Craft Hall	<b>Time</b>	9th April 2019 - 8.30 pm		
Attendance		Presence			
<b>Officers</b>	<ol style="list-style-type: none"> <li>1. Seneschal</li> <li>2. Deputy Seneschal</li> <li>3. Deputy Seneschal</li> <li>4. Reeve</li>   <li>5. Marshal</li> <li>6. Raper Marshal</li> <li>7. Captain of Archers</li> <li>8. Baron</li> <li>9. Baroness</li> <li>10. Constable</li> <li>11. A+S Officer</li> <li>12. Herald/Historian</li> <li>13. Webminister</li> <li>14. Gold Key</li> </ol>	<ol style="list-style-type: none"> <li>1. Nicolette Dufay</li> <li>2. Ardian MacDara</li> <li>3. Vienna Maria della Rosa</li> <li>4. Mærpynn of Legeceasterscire</li> <li>5. Robert Callis</li> <li>6. Everard Sefar</li> <li>7. Justin Dempsey</li> <li>8. Gilbert Purchase</li> <li>9. Bethony Gaitskell</li> <li>10. &lt;&lt;vacant&gt;&gt;</li> <li>11. Yvonne de Plumetot</li> <li>12. Veronica Bellin</li> <li>13. Ana de Vuallachia</li> <li>14. Sorcha of Krae Glas</li> </ol>	<ol style="list-style-type: none"> <li>1. Present</li> <li>2. Present</li> <li>3. Apology</li> <li>4. Present</li>   <li>5. Apology</li> <li>6. Apology</li> <li>7. Apology</li> <li>8. Present</li> <li>9. Present</li> <li>10. &lt;vacant&gt;</li> <li>11. Present</li> <li>12. Present</li> <li>13. Present</li> <li>14. Apology</li> </ol>	<a href="mailto:KG.Seneschal@gmail.com">KG.Seneschal@gmail.com</a> ; <a href="mailto:seneschal@@kraeglas.lochac.sca.org">seneschal@@kraeglas.lochac.sca.org</a>  <a href="mailto:reeve@kraeglas.lochac.sca.org">reeve@kraeglas.lochac.sca.org</a>  <a href="mailto:marshal@@kraeglas.lochac.sca.org">marshal@@kraeglas.lochac.sca.org</a> <a href="mailto:rapier@@kraeglas.lochac.sca.org">rapier@@kraeglas.lochac.sca.org</a> <a href="mailto:kraeg.archery@gmail.com">kraeg.archery@gmail.com</a> <a href="mailto:baronialkraeglas@gmail.com">baronialkraeglas@gmail.com</a> <a href="mailto:barionalkraeglas@gmail.com">barionalkraeglas@gmail.com</a> <a href="mailto:constable@kraeglas.lochac.sca.org">constable@kraeglas.lochac.sca.org</a> <a href="mailto:arts_science@kraeglas.lochac.sca.org">arts_science@kraeglas.lochac.sca.org</a>  <a href="mailto:webminister@kraeglas.lochac.sca.org">webminister@kraeglas.lochac.sca.org</a> , k.g.webminister@gmail.com, <a href="mailto:gold_key@kraeglas.lochac.sca.org">gold_key@kraeglas.lochac.sca.org</a>	
<b>Visitors</b>					
<b>Populace Present</b>	Orlando, Thorfin				

Meeting			
Description	Action & Person Responsible	Comments/Status	Person Seconding & Timeframe (if determined)
<b>Previous Minutes</b>	March Minutes		All present confirmed

			All present confirmed
<b>Discussed</b>			N/A
Officers appointments	None New		
Officer vacancies	Constable (really need someone) Chronicler (would be nice) Herald (vacant in November) Historian (would be nice)		
<b>Past events</b>			
Great Southern Gathering	Nicolette: Leif still needs to sign off on report to close event	Not Commented on in the last meeting	Need to close event
STTS - Part 1 (Crafthall)	Awaiting sign-off from the steward, otherwise this is complete		Now Completed (Will be removed in next meetings minutes)
STTS - Part 2 (Thorgrim's Tavern in )	Awaiting sign-off from the steward, otherwise this is complete		Now Completed (Will be removed in next meetings minutes)
12th Night	Waiting on final reporting. Only missing report is fencing lists. The total profit (minus event insurance and Kingdom levies) is \$1,702.19. The total profit once half has been given to Kingdom will be \$851.09.	Great feedback, venue owners would be happy to have us back.	Now Completed (Will be removed in next meetings minutes)
STTS - Part 3 (Lyttleham)	Awaiting sign-off from the steward, otherwise this is complete  \$100 for night at Sherbrooke Archery Club		Now Completed (Will be removed in next meetings minutes)
<b>Events Upcoming</b>			
STTS 4 16 March	Monash university Event	No Comments made on the	Awaiting Sign-Off

	Urge for more people to attend & bring their best SCA-ishness, St Mons have a super enthusiastic crowd, and looking at a good sign-up.	event	
<b>Events Proposals</b>			
Day of Champions - equestrian	This will be rolled in with Day of honour as one event. Bid is for after easter, if there is no steward, we will run as picnic event. Lack of interest stewarding, a little of difficulty with equestrian stuff. Better to do both events together. DOH is usually sept, and stewarding position needs to be advertised after festival. 'Day of Honourable Champions?'		By the next KG meeting
Festival 2019	Organising is going well, bookings are good, still more st mons to book. 8 student new comers are asking for sponsorship. 39 people in total booked for food fund at present.		Before Festival 19
Easter 2020	Strong desire from survey to have Victorian event Collegiate event would be very cool, that could be the primary interest. Easter weekend is the weekend before festival, there might be overlap. Would want the team taking care of the event who wouldn't also be going to festival. Further comments/discussion to be made at meeting after festival 2019		Next KG Meeting
<b>Day of Honour</b>	No steward for this event yet. Position to be advertised..		After Festival 19
<b>Other Expenses</b>	(see appendix for recurring and regular expenses)		
Champion Tabard replacement	Cormac corresponding with Catrina MacCready and will keep us informed.	No comments made in this Meeting	
Bows	Goods have been seen and prices confirmed, but outcome/purchase still TBC.		
Festival 2019 Food fund assistance	Awaiting more information from FF Coordinator regarding food fund details, however \$400 a day for 5 days approved for food expenses at KG campsite for		To be clarified next KG Meeting

	Food Fund (\$2000). Any over flow to be considered at next meeting, and money to be paid back by participants in the fund		
Baronial Endorsement Tokens	These have been invoiced and expenses should be approved in a previous meeting, however there is a request to double check and review active expense approvals, to be considered at the next meeting		
Expense Review	To be held at the next meeting to look over all open/ applicable active expenses		Next KG Meeting Agenda
<b>Officer Reports</b>			
Baron/ess	Beth: Has asked that everyone go and do the online survey		
Seneschal	Results of Survey will be published after festival		After Festival 19
Reeve	No outstanding floats Balance is for westpac community solutions (everyday)- 6,357.09 Business cash reserve bonus (savings)- 6,287.13  5 student sponsorships for festival left for those willing to help.		
Constable	No report		<vacant>
Marshal	No Report		
Group Rapier Marshal	No Report		
Captain of Archers	No Report		
A+S Officer	Orlando's project to complete two outfits for donatation to hospit is going well. (Go Orlando!)		
Herald	No Report		
Web Minister	Awards on Webpage seem to be out of date, this needs to be discussed with Herald and Baroness to clarify what needs to be amended. There is a new twitter and Instagram handle for Krae Glas, but will announce these publicly once we have		After Festival 19

	checked survey regarding what content is in demand. There is also a very old Twitter handle for Krae Glas which doesn't seem to be in use, which we will try and figure out how to close once we can get more information.		
Chirurgeon	No report		<<vacant>>
Historian	No Report		
Gold Key	No Report		
St Monica's	No Report		
Lyttleham	No Report		
Groenaholar	No Report		
<b>Projects</b>			
Barional Cloaks	No Comments made in this meeting		Nicolette
Device Banner	No Comments made in this meeting		Bethony
<b>Other Business</b>			
<b>Next Meeting</b>	Next Crafhall, 11/5/19 at 3pm		
<b>Meeting Closed</b>	9.30pm		

## Appendices Expenses

### One-off expenses

*Details of expenses should be listed here once approved, and should remain in all subsequent minutes until the expense has been paid/reimbursed. Once that is done, the purchase details should be recorded here, and the item can be removed from the following meeting onwards. This section should only be for expenses that are not related to events. (To see a list of expenditures that have previously been approved but have not yet been spent, see the appendix.)*

Item details (Name, description, etc)	Amount		When		Motions
	Approved	Spent	Approved	Spent	
Festival Food Fund Assistance	2000		9/4/2019		Approved for support only, but to be paid back by fund participants, to be co-ordinate by FF co-ordinator.

## Ongoing expense approvals

SCA Ltd Financial Policy, December 2016, Section M, item 5: "Ongoing approval for recurring expenses can be approved once each financial year without further representation to Council, provided that the expenses are of a uniform nature and do not exceed a maximum amount per expected recurrence as per the applicable Council decision."

Item	Approved amount	Last approved/ Current period of approval	Motions
<p>Craft Hall Venue Hire – Doveton Scout Hall</p> <p>54 Memorial Drive, Narre Warren North, VIC 3804</p> <p>(0426 291 737) gl.narrewarrenth1st@vicscouts.asn.au</p> <p>100 dollars per hall usage, and only pay for the days we use, we get invoiced ad hoc.</p> <p>Liaison was Leif, will now be Lillian.</p> <p>Gib and Bethony have one set of keys, Conrad has the other.</p>	<p>\$100/hall usage</p>	<p>Approved</p> <p>13 October 2018</p> <p>Next review by</p> <p>October 2019</p>	<p>Approved</p>
<p>Rapier Training Venue Hire – Wantirna Primary School</p> <p>120 Mountain Highway, Wantirna (03 9801 1938)</p> <p>wantirna.ps@edumail.vic.gov.au</p> <p>Weekly cost \$55, only pay for when it is used, but we have to give 24 hour notice if we make a cancellation.</p>	<p>\$55/week used</p>	<p>Approved previously</p> <p>Next Review by</p> <p>October 2019</p>	<p>Approved</p>

Expenditures that have been approved, but funds have not been spent yet.

Item details (Name, description, etc)	Amount		When
	Approved	Spent so far	Approved
Two Baronial Cloaks – B&B Regalia (Nicolette)	\$500.00	\$379.96	'Aug 2016
Tokens for awards/ciphers/etc (requested by B&B)	\$100.00	\$24.72	'Feb 2017
Champion Cloaks – Regalia ( )	\$400.00	\$314.20	'Jul 2017
2 silk banners for Groenaholar, made by Elizabet Hunter	\$320.00		'Jul 2017
Leather Bound Book for Champion's Diary - Regalia ( )	\$150.00		'Aug 2017
Replacement Trailer Hitch for Baronial Trailer ( )	\$75.00		'Oct 2017
Additional shelving for Craft Hall Storeroom	\$200.00		'Oct 2017
Sunshades for newly forming Hamlet ( )	\$1,000.00	\$537.98	'Nov 2017
Supplies for banner making workshop	\$150.00		'Nov 2017
Following from storage audit, additional supplies are requested: ( )	\$230.00	\$178.94	'Dec 2017
6 plastic tubs - \$42 total 3 heavy duty plastic tubs - \$90 total 2 lots of fabric dye \$50 total (purchased) Garb dust covers - \$30 total			
12 jugs, 12 platters, 2 fruit bowls and 2 swan planters expenses (bought by Bethony)	\$254.80		13/10/18
15 or 16, \$3 decorative ceramic bowls (purchased by Elspeth.)	\$50.00		
Additional reader to facilitate payments. (Reeve)	\$59.00		13/10/18



# Tenures of current Baronial Officers

Office	Holder	Held since
A&S Officer	Yvonne de Plummetot	January 2019
Baron and Baroness	Gilbert Purchase and Bethony Gaitskell	October 2016
Captain of Archers	Thorgrim Dvergr	January 2018
Children's Officer		(Position Vacant since ?)
Chirurgion		(Position Vacant since ?)
Chronicler		(Position Vacant since ?)
Constable		(Position Vacant since ?)
Gold Key	Sorcha of Kraé Glas	November 2017
Herald	Veronica Bellini	October 2017
Herald (Deputy)	Elsbeth Caerwent	October 2017
Historian	Veronica Bellini	February 2016 <LFR>
Knight Marshal	Robert Callis	January 2019
List Keeper		(Position Vacant since ?)
Rapier Marshal	Everard Sefar	October 2018
Reeve	Elswyth Goodfellow	January 2018
Seneschal	Nicolette Dufay	'October 2018
Seneschal (Deputy)	Vienna Maria della Rosa	May 2017
Seneschal (Deputy)	Ariden MacArdle	01/05/17
Web Minister	Ana de Vuallachia	January 2019