

March 2018 Meeting Minutes

Barony of Kraé Glas



Summary

Date	7 th of March 2018
Meeting open	7:11pm
Meeting close	8:18pm
Location	Monash University
Chaired by	Leif Magnússon
Minuted by	Gilbert Purchase

Attendance

	<u>Officer Holder</u>	<u>Office Contact</u>	<u>Notes</u> Present absent
Seneschal	Leif Magnússon	seneschal@kraeglas.lochac.sca.org	Present
Deputy Seneschal	Vienna Maria della Rosa		Present
Deputy Seneschal	Aidern MacDara		Present
Reeve	Elswyth Goodfellow	reeve@kraeglas.lochac.sca.org	Present
Baron	Gilbert Purchase	baronialkraeglas@gmail.com	Present
Baroness	Bethony Gaitskell	baronialkraeglas@gmail.com	Absent
Knight Marshal	Cormac Lenihan	marshal@kraeglas.lochac.sca.org	Apology
Rapier Marshal	Edine Godin	rapier@kraeglas.lochac.sca.org	Apology
Captain of Archers	Thorgrim Dvergr	kraeg.archery@gmail.com	Absent
Herald	Veronica Bellini	herald@kraeglas.lochac.sca.org	Present
Deputy Herald	Elspeth Caerwent		Absent
Constable	Avelyn Rosewood	constable@kraeglas.lochac.sca.org	Present
A&S Officer	Clemens Gascoigne	arts_science@kraeglas.lochac.sca.org	Apology
Web Minister	Philippa Wildefuhel	webminister@kraeglas.lochac.sca.org	Present
Historian	Veronica Bellini		Present
Gold Key	Sorcha of Kraé Glas	gold_key@kraeglas.lochac.sca.org	Present
	Elizabeth la Chatte		Present
Others present	Daniel & Kevin		

Opening Business

Previous Minutes

<u>Item</u>	<u>Details</u>	
Link	http://kraeglas.lochac.sca.org/2018/02/18/meeting-minutes-february-2018/	
Motion to ratify previous minutes		
<i>Moved by</i>	Leif	
<i>Seconded by</i>	Gilbert	Approved

Officer vacancies, appointments, commentary periods

<u>Office</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Equestrian officer	Announced for commentary period which is scheduled until 10 th	None	
Constable	Tender is up looking for replacement		

Events

Past Events (Not yet finalised)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
None since last meeting			

Future Events (Approved)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
STTS – Part 4			
Congregatus Australis	Stormhold to cover travel for new MOD (details to be confirmed)		
GSG			
Day of Honour	Deposit needs to be clarified, requested \$500 but actually only need \$25	The deposit is still approved for Balla Balla	

Future Events (Proposed)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Day of champions	(19 th of May) 1. Review archery setup (perhaps install something on the fence to prevent loss) 2. Looking for feastocrat 3. Also need marshal (heavy, archery, rapier) 4. Need booking officer 5. Need constable 6. Action: Put proposal up online for officers to access		50\$ to secure hall, Vienna Motioned, Veronica Seconded Unanimous
Day of champions (equestrian)	Nothing planned yet. Will not be at Balla Balla due to horses		
Mari's Garb workshop	combined into CA		

Expenses

One-off expenses

Details of expenses should be listed here once approved, and should remain in all subsequent minutes until the expense has been paid/reimbursed. Once that is done, the purchase details should be recorded here, and the item can be removed from the following meeting onwards. This section should only be for expenses that are not related to events.

(To see a list of expenditures that have previously been approved but have not yet been spent, see the appendix.)

<u>Item details</u> (Name, description, etc)	<u>Amount</u>		<u>When</u>		<u>Motions</u>
	<u>Approved</u>	<u>Spent</u>	<u>Approved</u>	<u>Spent</u>	
None					

Ongoing expense approvals

SCA Ltd Financial Policy, December 2016, Section M, item 5: "Ongoing approval for recurring expenses can be approved once each financial year without further representation to Council, provided that the expenses are of a uniform nature and do not exceed a maximum amount per expected recurrence as per the applicable Council decision."

<u>Item</u>	<u>Approved amount</u>	<u>Last approved/Current period of approval</u>	<u>Motions</u>
Crafthall venue hire <ul style="list-style-type: none"> Monthly cost of Eumemmerring Scout Hall. \$100 (GST-Free) per usage We only pay for the days we actually use it They invoice us every few months 	\$100/month used	Re-approved in December 2017. Approval expires 30/06/2018 (End of 2018 FY)	

<p>Rapier training venue hire (CURRENT VENUE)</p> <ul style="list-style-type: none"> • Weekly cost of Fairhills High School • \$66 (Inclusive of GST) per week • We only pay for the days we actually use it • They invoice us after each school term <p>Paperwork has been submitted to school, expect to start there early 2018. Don't have keys as yet</p>	\$66/week used	<p>Re-approved in December 2017.</p> <p>Approved for first few months of 2018, until we have moved to the new venue.</p>	
<p>Rapier training venue hire (NEW VENUE)</p> <ul style="list-style-type: none"> • Weekly cost of Wantirna Primary School • \$55 (Inclusive of GST) per week • We only pay for the days we actually use it 	\$55/week used	Unknown	

Ongoing Projects

<u>Project</u>	<u>Details</u>
Cloaks	<p><u>Lead person</u>: Nicolette</p> <p>If you'd like to contribute or get involved, contact Nicolette directly.</p>

Officer Reports

<u>Office</u>	<u>Report</u>
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Seneschal	Report received from officers, report in to kingdom Clarification of current drop dead (Warren) and Deputy in charge of kicking arse (Sam)
Reeve	Community Solutions One account: \$8,573.64 Cash Reserve Bonus account: \$6,286.53 The increase in funds to the Solutions One account is due to payments coming through for Congregatus Australis and Festival campsite fees. There are currently no outstanding funds in Holdings.
Baron and Baroness	Early discussions around the formation of a Hamlet in the eastern suburbs. Current preferred contact is Leigh (Ludivicus) Action: seneschal to reach out to group and see how it is progressing
Knight Marshal	Training running Some interest in training run in eastern region
Rapier Marshal	No practice over summer, still working on transition to new hall, 1 tournament scheduled, solmonath no one attended to fight rapier.
Herald	Researching Muddgarde heraldry
Constable	Thank you for the level of assistance in keeping constable covered Decreased availability coming up, will need to hand over
A&S Officer	Written report
Web Minister	Some content improvement to website Some adjustment to the locations of content Welcome feedback on current design
Historian	Nothing to report
Gold Key	Struggling with current time required to repair for loaner garb Recommendation: lock in a craft hall for the small tasks and hand over large 'problem' pieces for anyone keen Ensure a question on assistance with garb (loaner garb) required (so that stewards can notify hospit well in advance)
Representative from Hamlet of Grœnahólar	Equestrian training included a practical demonstration on how to catch a horse
Representative from College of St Monica	Made cutoff for membership to remain register A lot of interest in A&S Interest in rapier Wednesday night Note: metal weapons are covered by a Monash procedure until further notice don't bring these to Monash run events

New and Other Business

<u>Item</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Lochac emails	Still working on email redirects		

Consideration of including event rates for concession (health card)	Ultimately falls back to the event proposal and event steward to determine Barony can recommend but it made at the proposal stage (early on) Can encourage personal sponsorship for participants on an individual basis (but not through the Barony) Include this advice in the baronial event procedure/guides Evidence must be supplied, if not able to demonstrate, participant will need to pay full amount.		
Meeting scheduling clash	Seneschal and Reeve both work same weekends which does make scheduling meetings a little trickier.	Don't actually need reeve and seneschal but does raise question around quorum Suggestion to consider running meetings via online means	
Access to Monash venues problematic	Efforts to improve maps and wayfinding means Earlier notice would also help build confidence Discussed challenges associated with running training at Monash Uni (such as venue change) vs benefits (such as free due to college)		

Closing Business

Details of next meeting	
Meeting close time	8:18pm

Appendices

Expenditures that have been approved, but the funds have not yet been spent

<u>Item details</u> (Name, description, etc)	<u>Amount</u>		<u>When Approved</u>
	<u>Approved</u>	<u>Spent so far</u>	
Two Baronial Cloaks - B&B Regalia	\$500	\$179.96	Aug 2016
Tokens for awards/ciphers/etc (request by B&B)	\$100	\$24.72	Feb 2017
Champion Cloaks – regalia	\$400	\$314.20	July 2017
2 silk banners for Grœnahólar - made by Elizabet Hunter	\$320		July 2017
Leather bound book for Champions diary	\$150		Aug 2017
Replacement trailer hitch for Baronial Trailer	\$75		Oct 2017
Additional shelving unit for Crafhall storeroom	\$200		Oct 2017
Sunshades, for use of newly forming Hamlet	\$1000		Nov 2017

Supplies for banner making workshop	\$150		Nov 2017
Following on from storage audit, additional supplies are requested: 6 plastic tubs - \$42 total 3 heavy duty plastic tubs - \$90 total 2 lots of fabric dye - \$50 total (purchased) Garb dust covers - \$30 total	\$230	\$59.98	Dec 2017
Hire of Crafhall on 24/02/2018 and and 24/03/2018 for Congregatus Australis prep. Hall hire of \$100 for each session.	\$200		Dec 2017

Tenures of current Baronial Officers

<u>Office</u>	<u>Holder</u>	<u>Held since</u>
A&S Officer	Clemens Gascoigne	December 2016
Baron and Baroness	Gilbert Purchase and Bethony Gaitskell	October 2016
Captain of Archers	Thorgrim Dvergr	January 2018
Chirurgion	<i>(Position Vacant)</i>	<i>(Position Vacant since ?)</i>
Chronicler	<i>(Position Vacant ?)</i>	<i>(Position Vacant since ?)</i>
Constable	Avelyn Rosewood	December 2015
Gold Key	Sorcha of Kraé Glas and Elizabeth la Chatte	November 2017
Herald	Veronica Bellini	October 2017
Herald (Deputy)	Elspeth Caerwent	October 2017
Historian	Veronica Bellini	February 2016
Knight Marshal	Cormac Lenihan	November 2016
List Keeper	<i>(Position Vacant)</i>	<i>(Position Vacant since ?)</i>
Rapier Marshal	Edine Godin	January 2018
Reeve	Elswyth Goodfellow	January 2018
Seneschal	Leif Magnússon	October 2016
Seneschal (Deputy)	Vienna Maria della Rosa	May 2017
Web Minister	Philippa Wildefuhel	May 2016