

# August 2018 Meeting Minutes

## Barony of Kraé Glas



### Summary

<b>Date</b>	21 August 2018
<b>Meeting open</b>	7:43 pm (Discord issues)
<b>Meeting close</b>	8:58 pm
<b>Location</b>	46 Summerlea road, Narre Warren / Discord remote meeting
<b>Chaired by</b>	Leif Magnusson
<b>Minuted by</b>	Veronica Bellini

### Attendance

	<u>Officer Holder</u>	<u>Office Contact</u>	<u>Notes</u> Present absent
<b>Seneschal</b>	Leif Magnússon	<a href="mailto:seneschal@kraeglas.lochac.sca.org">seneschal@kraeglas.lochac.sca.org</a>	Present
<b>Deputy Seneschal</b>	Nicolette Dufay		Apology
<b>Deputy Seneschal</b>	Vienna Maria della Rosa		Apology
<b>Deputy Seneschal</b>	Airdin MacDara		Present
<b>Reeve</b>	Elswyth Goodfellow	<a href="mailto:reeve@kraeglas.lochac.sca.org">reeve@kraeglas.lochac.sca.org</a>	Present
<b>Baron</b>	Gilbert Purchase	<a href="mailto:baronialkraeglas@gmail.com">baronialkraeglas@gmail.com</a>	Present
<b>Baroness</b>	Bethony Gaitskell	<a href="mailto:baronialkraeglas@gmail.com">baronialkraeglas@gmail.com</a>	Present
<b>Knight Marshal</b>	Cormac Lenihan	<a href="mailto:marshal@kraeglas.lochac.sca.org">marshal@kraeglas.lochac.sca.org</a>	Present
<b>Rapier Marshal</b>	Vacant	<a href="mailto:rapier@kraeglas.lochac.sca.org">rapier@kraeglas.lochac.sca.org</a>	Vacant
<b>Captain of Archers</b>	Thorgrim Dvergr	<a href="mailto:kraeg.archery@gmail.com">kraeg.archery@gmail.com</a>	Absent
<b>Herald</b>	Veronica Bellini	<a href="mailto:herald@kraeglas.lochac.sca.org">herald@kraeglas.lochac.sca.org</a>	Present
<b>Deputy Herald</b>	Elspeth Caerwent		
<b>Constable</b>	Avelyn Rosewood	<a href="mailto:constable@kraeglas.lochac.sca.org">constable@kraeglas.lochac.sca.org</a>	Apology
<b>A&amp;S Officer</b>	Clemens Gascoigne	<a href="mailto:arts_science@kraeglas.lochac.sca.org">arts_science@kraeglas.lochac.sca.org</a>	Present
<b>Web Minister</b>	Philippa Wildefuhel	<a href="mailto:webminister@kraeglas.lochac.sca.org">webminister@kraeglas.lochac.sca.org</a>	Absent
<b>Equestrian officer</b>	Caterina Vasari de Firenze		Absent
<b>Historian</b>	Veronica Bellini		Present
<b>Gold Key</b>	Sorcha of Kraé Glas	<a href="mailto:gold_key@kraeglas.lochac.sca.org">gold_key@kraeglas.lochac.sca.org</a>	Present
	Elizabeth la Chatte		Apology

<b>Others present</b>	Obbi, Leanne, Seamus, Cheryl
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## Opening Business

### Previous Minutes

<u>Item</u>	<u>Details</u>	
<b>Link</b>	<a href="http://kraeglas.lochac.sca.org/2018/06/10/meeting-minutes-june-2018/">http://kraeglas.lochac.sca.org/2018/06/10/meeting-minutes-june-2018/</a>	
<b>Motion to ratify previous minutes</b>		
<i>Moved by</i>	Airdin MacDara	
<i>Seconded by</i>	Leif Magnússon	

### Officer vacancies, appointments, commentary periods

<u>Office</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
<b>Constable</b>	Vee has resigned, as no one has stepped forward.	Reverting to Seneschal for now.	
<b>Rapier marshal</b>	Vacant, not looking for a replacement at this moment.		
<b>Children's officer</b>	Co-ordinating children specific events. ETC. Working with Children is required for this role.	Need to look at finding one.	
<b>Seneschal</b>	Someone stepped forward, but can not do it at this point.	Nicolette would still like to be seneschal, official process needs to be followed, starting with Advertising.	

## Events

### Past Events (Not yet finalised)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
<b>Day of Honour 11 August 2018</b>	Need to finalise report. Went well. Made a profit. Details will follow.		

## Future Events (Approved)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
<b>GSG 5-8 Oct 2018</b>	<p>Budget \$140 per head for adult. (Ensuites And power) No off board. There will be equestrian. Steward needs to step down for personal reasons, as does the feast-o-crat. We currently only have a site. Beth is happy to help with the food, as is Seamus. The stewarding will be the major issue. Leif is currently Deputy.</p> <p>Booking numbers are extremely low. Cut off for cheap booking was meant to be the 21<sup>st</sup>. That has been extended for 2 weeks. The event will be cancelled if bookings don't go up significantly.</p> <p>It is not currently viable. It is likely to be cancelled if the bookings don't increase. Booking cancellation would be \$1500. If it ran at the current loss it would be tens of thousands. If it doesn't go ahead, we need to get feedback as to why.</p>	Leif is steward. Miguel is deputy	
<b>12<sup>th</sup> night 12-13 Jan 2018</b>	Bookings are live		
<b>Scribal meet up</b>	Sam's house for monthly meet ups. Training day	Needs to be added to the calendar. Activity day.	Approved.

## Future Events (Proposed)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
<b>Day of champions (equestrian)</b>	Working toward a good date for the riders that works for the horses too.	Cancelled until early 2019 due to drought.	
<b>Summer Twilight Tournament series</b>	<p>Thorgrim has been volentold he can run one or all of them. Thorgrim could run one at his tavern &amp; the proposed hamlet could take another. Black dolphin &amp; Bronwyn's house.</p> <p>Needs an overall steward.</p>		

## Expenses

### One-off expenses

*Details of expenses should be listed here once approved, and should remain in all subsequent minutes until the expense has been paid/reimbursed. Once that is done, the purchase details should be recorded here, and the item can be removed from the following meeting onwards. This section should only be for expenses that are not related to events.*

**(To see a list of expenditures that have previously been approved but have not yet been spent, see the appendix.)**

<u>Item details</u> (Name, description, etc)	<u>Amount</u>		<u>When</u>		<u>Motions</u>
	<u>Approved</u>	<u>Spent</u>	<u>Approved</u>	<u>Spent</u>	

## Ongoing expense approvals

*SCA Ltd Financial Policy, December 2016, Section M, item 5: "Ongoing approval for recurring expenses can be approved once each financial year without further representation to Council, provided that the expenses are of a uniform nature and do not exceed a maximum amount per expected recurrence as per the applicable Council decision."*

<u>Item</u>	<u>Approved amount</u>	<u>Last approved/Current period of approval</u>	<u>Motions</u>
Crafhall venue hire <ul style="list-style-type: none"> <li>Monthly cost of Eumemmerring Scout Hall.</li> <li>\$100 (GST-Free) per usage</li> <li>We only pay for the days we actually use it</li> <li>They invoice us every few months</li> </ul>	\$100/month used	Re-approved in December 2017.  Approval expires 30/06/2018 (End of 2018 FY)	
Rapier training venue hire (CURRENT VENUE) <ul style="list-style-type: none"> <li>Weekly cost of Fairhills High School</li> <li>\$66 (Inclusive of GST) per week</li> <li>We only pay for the days we actually use it</li> <li>They invoice us after each school term</li> </ul> Paperwork has been submitted to school, expect to start there early 2018. Don't have keys as yet	\$66/week used	Re-approved in December 2017.  Approved for first few months of 2018, until we have moved to the new venue.	
Rapier training venue hire (NEW VENUE) <ul style="list-style-type: none"> <li>Still at fairhills for the moment.</li> <li>Weekly cost of Wantirna Primary School</li> <li>\$55 (Inclusive of GST) per week</li> <li>We only pay for the days we actually use it</li> </ul>	\$55/week used	Unknown	

## Ongoing Projects

<u>Project</u>	<u>Details</u>
Cloaks	<u>Lead person</u> : Nicolette  If you'd like to contribute or get involved, contact Nicolette directly. Have weaving parts. Plain sewing, design work. If you have any interest in helping, contact Nicolette. Goal to have it done by 12 <sup>th</sup> night

# Officer Reports

<u>OFFICE</u>	<u>REPORT</u>
Seneschal	<ul style="list-style-type: none"> <li>• Reports are due</li> <li>• The proposed hamlet can move forward. They need to say they want to be a hamlet, then that explains why the postcodes are being moved around</li> </ul>
Reeve	Reeve's report: Community Solutions One account: \$7,657.08 Business Cash Reserve: \$6,286.76 Krae Glas Holdings: \$1000 – food float for day of honour. Approved during meeting.
Baron and Baroness	Keeping abreast of the inclusiveness statement released. We reject any discriminatory and unacceptable behaviour. Concerns can be raised with the Seneschal and B&Bs. Was nice to have a quiet winter. Some small events would be nice. Impressed with DOH Doveton hall. The sunshades hung as wall hangings made the sound pleasant, not over bearing.
Knight Marshal	Liam has been authorised. Wednesday night has been quiet. 1 tournament, no injuries. 9 fighters for DOH. Wednesday night training relocating to Doveton, if it is available. (Fencing can take place as well.)
Rapier Marshal	DOH location changed. 5 combatants. No injuries. (1 missing duck) Rapier location has moved. Averaging 3-6 trainees. Don Everard has returned to new location. 2 authorisations are coming up.
Herald	Voice heraldry happened at DOH. Miguel voice herald. Gilligan tournament herald.
Constable	Position vacant
A&S Officer	A&S happened at DOH. Thorgrim won. Crafhall things happening. Scribe s
Web Minister	content updates have been taking place. Courtney is officially resigning from webminster, as tender is up.
Historian	New companion to the order of the starling Cormac Lenahan
Gold Key	Nothing to report.
Hamlet of Grœnahólar	Nothing to report.
Proposed Hamlet of Muddegaud	Nothing to report. Hamlets are not required to report, but it's nice to know what they are doing.
Representative from College of St Monica	College has been going amazingly the past couple of months. our A&S classes have been a massive hit. We have been having at least 8-10 people each week for the A&S which has been consistent and great. We have some great skills sets coming in. Need help finding KG contacts for some of them

## New and Other Business

<u>Item</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
<b>Gift for storm</b>	Storm glass will be acquired. \$100		Approved by Leif

<b>hold's 30<sup>th</sup></b>			Second Airdin
<b>Scribe equipment</b>	Would like \$50 for scribalbe wares	Moved by Brownyn Seconded Maree	Moved by Brownyn Seconded Maree No objections
<b>Archery</b>	Request the barony purchase 3 bows for use. Along with arrow making supplies. About \$250 each.	Investigate prices for bows.	Moved by Airdin Approved by Veronica No objections

## Closing Business

<b>Details of next meeting</b>	8 <sup>th</sup> September, 3pm Crafhall, Doveton hall
<b>Meeting close time</b>	8:58 pm

## Appendices

Expenditures that have been approved, but the funds have not yet been spent

<b><u>Item details</u></b> (Name, description, etc)	<b><u>Amount</u></b>		<b><u>When Approved</u></b>
	<b><u>Approved</u></b>	<b><u>Spent so far</u></b>	
Two Baronial Cloaks - B&B Regalia	\$500	\$379.96	Aug 2016
Tokens for awards/ciphers/etc (request by B&B)	\$100	\$24.72	Feb 2017
Champion Cloaks – regalia	\$400	\$314.20	July 2017
2 silk banners for Grœnahólar - made by Elizabet Hunter	\$320		July 2017
Leather bound book for Champions diary	\$150		Aug 2017
Replacement trailer hitch for Baronial Trailer	\$75		Oct 2017
Additional shelving unit for Crafhall storeroom	\$200		Oct 2017
Sunshades, for use of newly forming Hamlet	\$1000	\$537.98	Nov 2017
Supplies for banner making workshop	\$150		Nov 2017
Following on from storage audit, additional supplies are requested: 6 plastic tubs - \$42 total 3 heavy duty plastic tubs - \$90 total 2 lots of fabric dye - \$50 total ( <b>purchased</b> ) Garb dust covers - \$30 total	\$230	\$178.94	Dec 2017

## Tenures of current Baronial Officers

<b><u>Office</u></b>	<b><u>Holder</u></b>	<b><u>Held since</u></b>
<b>A&amp;S Officer</b>	Clemens Gascoigne	December 2016
<b>Baron and Baroness</b>	Gilbert Purchase and Bethony Gaitskell	October 2016
<b>Captain of Archers</b>	Thorgrim Dvergr	January 2018
<b>Chirurgeon</b>	<i>(Position Vacant)</i>	<i>(Position Vacant since ?)</i>
<b>Chronicler</b>	<i>(Position Vacant )</i>	<i>(Position Vacant since ?)</i>
<b>Constable</b>	Vacant	Vacant since August 2018
<b>Gold Key</b>	Sorcha of Kraé Glas and Elizabeth la Chatte	November 2017
<b>Herald</b>	Veronica Bellini	October 2017
<b>Herald (Deputy)</b>	Elsbeth Caerwent	October 2017
<b>Historian</b>	Veronica Bellini	February 2016
<b>Knight Marshal</b>	Cormac Lenihan	November 2016
<b>List Keeper</b>	<i>(Position Vacant)</i>	<i>(Position Vacant since ?)</i>
<b>Rapier Marshal</b>	Vacant	Vacant since March 2018
<b>Reeve</b>	Elswyth Goodfellow	January 2018
<b>Seneschal</b>	Leif Magnússon	October 2016
<b>Seneschal (Deputy)</b>	Vienna Maria della Rosa	May 2017
<b>Web Minister</b>	Vacant	Vacant since August 2018