

June 2018 Meeting Minutes

Barony of Kraé Glas



Summary

Date	4 th June 2018
Meeting open	8:00pm
Meeting close	9:18 pm
Location	Discord remote meeting
Chaired by	Leif Magnusson
Minuted by	Veronica Bellini

Attendance

	<u>Officer Holder</u>	<u>Office Contact</u>	<u>Notes</u> Present absent
Seneschal	Leif Magnússon	seneschal@kraeglas.lochac.sca.org	Present
Deputy Seneschal	Nicolette Dufay		Present
Deputy Seneschal	Vienna Maria della Rosa		Apology
Deputy Seneschal	Aidern MacDara		Present
Reeve	Elswyth Goodfellow	reeve@kraeglas.lochac.sca.org	Apology
Baron	Gilbert Purchase	baronialkraeglas@gmail.com	Present
Baroness	Bethony Gaitskell	baronialkraeglas@gmail.com	Present
Knight Marshal	Cormac Lenihan	marshal@kraeglas.lochac.sca.org	Present
Rapier Marshal	Vacant	rapier@kraeglas.lochac.sca.org	
Captain of Archers	Thorgrim Dvergr	kraeq.archery@gmail.com	Absent
Herald	Veronica Bellini	herald@kraeglas.lochac.sca.org	Present
Deputy Herald	Elsbeth Caerwent		Present
Constable	Avelyn Rosewood	constable@kraeglas.lochac.sca.org	Present
A&S Officer	Clemens Gascoigne	arts_science@kraeglas.lochac.sca.org	Present
Web Minister	Philippa Wildefuhel	webminister@kraeglas.lochac.sca.org	Apology
Equestrian officer	Caterina Vasari de Firenze		Present
Historian	Veronica Bellini		Present
Gold Key	Sorcha of Kraé Glas	gold_key@kraeglas.lochac.sca.org	Apology
	Elizabeth la Chatte		Apology

Others present	Thorfinn, obbi
-----------------------	----------------

Opening Business

Previous Minutes

<u>Item</u>	<u>Details</u>	
Link	http://kraeglas.lochac.sca.org/2018/05/17/meeting-minutes-may-2018/	
Motion to ratify previous minutes		
<i>Moved by</i>	Elspeth Caerwent	
<i>Seconded by</i>	Beth Gaskill	

Officer vacancies, appointments, commentary periods

<u>Office</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Constable	Tender is up looking for replacement	Approach people directly	
Rapier marshal	Vacant, not looking for a replacement at this moment.		
Children's officer	Co-ordinating children specific events. ETC. Working with Children is required for this role.	Need to look at finding one.	
Seneschal	Waiting of final confirmation.		

Events

Past Events (Not yet finalised)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Day of champions 19 May 2018	Very pleasant event	Steward's report to follow next meeting. Balla Balla needs to be changes up for the bond.	

Future Events (Approved)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Day of Honour 11 August 2018	Hall has been booked. \$30 per head – 50 adults is break even. Tournament only \$5 Non members – extra \$5 Discounts: 5-12 YO tournament & feast - \$15.00 Under 5 tournamanet & fest free 12 & under free for tournament only. Website is being set up. Will be done tomorrow. Then full steam for advertising.	Budget has been sent to Senschal & reeve. \$30 per head – 50 adults is break even.	Approved for advertising Leif Seconded Sorcha
GSG 5-8 Oct 2018	Budget \$140 per head for adult. (Ensuites And power) No off board. There will be equestrian. Steward needs to step down for personal reasons, as does the feast-ocrat. We currently only have a site. Beth is happy to help with the food, as is Seamus. The stewarding will be the major issue. Leif is currently Deputy.	Find a new steward or work wiMiguel to see if it's possible.th	
12th night 12-13 Jan 2018	Looking at increasing the adult price to cover the site. Everything is on track. First planning meeting in the next month. Needs volunteers Pre-budget wanted to be approved, similar to GSG, as it's the same place. 135 per head based with GST. Can't really do discounts, because the site doesn't. The price is per head. Over 3 is full price, so discounting for children could be difficult. Budget is online: https://tinyurl.com/y8stmt87	Will have a early bird prise. Must be paid as well.	Budget Approved: Veronica Bellini Seconded: Leif Magnusson No objections

Future Events (Proposed)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Day of champions (equestrian)	Working toward a good date for the riders that works for the horses too.		
2 day Equestrian clinic at Kryal – mid week	Will expand our work with Kryal in future. It's possible to do something joint with Stormhold.		
Kryal future coronation site?			

Expenses

One-off expenses

Details of expenses should be listed here once approved, and should remain in all subsequent minutes until the expense has been paid/reimbursed. Once that is done, the purchase details should be recorded here, and the item can be removed from the following meeting onwards. This section should only be for expenses that are not related to events.

(To see a list of expenditures that have previously been approved but have not yet been spent, see the appendix.)

<u>Item details</u> (Name, description, etc)	<u>Amount</u>		<u>When</u>		<u>Motions</u>
	<u>Approved</u>	<u>Spent</u>	<u>Approved</u>	<u>Spent</u>	

Ongoing expense approvals

SCA Ltd Financial Policy, December 2016, Section M, item 5: "Ongoing approval for recurring expenses can be approved once each financial year without further representation to Council, provided that the expenses are of a uniform nature and do not exceed a maximum amount per expected recurrence as per the applicable Council decision."

<u>Item</u>	<u>Approved amount</u>	<u>Last approved/Current period of approval</u>	<u>Motions</u>
<p>Crafthall venue hire</p> <ul style="list-style-type: none"> Monthly cost of Eumemmerring Scout Hall. \$100 (GST-Free) per usage We only pay for the days we actually use it They invoice us every few months 	\$100/month used	<p>Re-approved in December 2017.</p> <p>Approval expires 30/06/2018 (End of 2018 FY)</p>	
<p>Rapier training venue hire (CURRENT VENUE)</p> <ul style="list-style-type: none"> Weekly cost of Fairhills High School \$66 (Inclusive of GST) per week We only pay for the days we actually use it They invoice us after each school term <p>Paperwork has been submitted to school, expect to start there early 2018. Don't have keys as yet</p>	\$66/week used	<p>Re-approved in December 2017.</p> <p>Approved for first few months of 2018, until we have moved to the new venue.</p>	
<p>Rapier training venue hire (NEW VENUE)</p> <ul style="list-style-type: none"> Still at fairhills for the moment. Weekly cost of Wantirna Primary School \$55 (Inclusive of GST) per week We only pay for the days we actually use it 	\$55/week used	Unknown	

Ongoing Projects

<u>Project</u>	<u>Details</u>
Cloaks	<p><u>Lead person</u>: Nicolette</p> <p>If you'd like to contribute or get involved, contact Nicolette directly. Have weaving parts. Plain sewing, design work. If you have any interest in helping, contact Nicolette. Highlighting the talents of the group.</p> <p>Goal to have it done by 12th night</p>

Officer Reports

<u>Office</u>	<u>Report</u>
---------------	---------------

Seneschal	<ul style="list-style-type: none"> • 2 days left for commentary period for Successor Nicolette. Taking on at DOH. • Working on the postcode after discussion. Postcodes have been approved by stormhold. Need to poll the people ETC. Then the proposed hamlet can move forward. Postcodes of Shire ranges and Cardinia.
Reeve	Reeve's report: Community Solutions One account: \$3,843.36 Business Cash Reserve: \$6,286.67 Krae Glas Holdings: \$500 - Balla Balla bond for Day of Champions. Hoping to get it back soon.
Baron and Baroness	Calendar is a bit quiet.
Knight Marshal	1 tourney. 6 fighters, no incidents. Training is pretty quiet, but enough to keep going. Knight marshal is looking for a replacement.
Rapier Marshal	Position vacant.
Herald	Nothing to report
Constable	Nothing to report. Needs a replacement!
A&S Officer	New A&S champion. Alaya.
Web Minister	Nothing to report
Historian	New champions. Need names of them. Apparently it was posted on facebook.
Gold Key	Veronica to create an email for goldkey.
Representative from Hamlet of Grœnahólar (Not required)	Nothing to report
Proposed Hamlet of Muddegaud (Optional report)	Nothing to report. Hamlets are not required to report, but it's nice to know what they are doing.
Representative from College of St Monica	Nothing to report

New and Other Business

<u>Item</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
-------------	----------------	-----------------------------------	----------------

Lochac emails	Still working on email redirects. Seneschal & herald to go through all emails to ensure there are gmail accounts for them all & the lochac redirects are correct.	Senechal & herald to go through them	
June Crafhall	Biggest morning tea included. Will be garb optional		
Gift for storm hold's 30th	To be discussed		
No show/no pay issue	Issue with no-shows at events. (people who book for events, don't cancel, don't pay, don't show up). Over the last 12 months, around 2-3 people per event have been doing this. Do you think we need to reiterate that this is not on because when you book, you are being catered for in terms of food and venue hire? By not paying and not turning up, the Barony has taken on the cost of your attendance for you. If it's for an unforeseen emergency, that's understandable but if it's because you decided you didn't want to come, that's no excuse. Please send an email to the bookings officer letting them know you wish to cancel.	Info event stewards that there needed to be a cut off date for payments/refunds. ETC.	
CraftHall	Wanting to bring back "themed" crafthalls. With classes ETC.		
Meetings	Once a quarter need to be face to face meetings.		
On-line meeting	Has been a good first try. People liked that they weren't interrupting crafthall & could hear everyone.		

Closing Business

Details of next meeting	14 th July, 3pm Crafhall, Doveton hall
Meeting close time	9:18 pm

Appendices

Expenditures that have been approved, but the funds have not yet been spent

<u>Item details</u> (Name, description, etc)	<u>Amount</u>		<u>When Approved</u>
	<u>Approved</u>	<u>Spent so far</u>	
Two Baronial Cloaks - B&B Regalia	\$500	\$379.96	Aug 2016
Tokens for awards/ciphers/etc (request by B&B)	\$100	\$24.72	Feb 2017
Champion Cloaks – regalia	\$400	\$314.20	July 2017
2 silk banners for Grœnahólar - made by Elizabet Hunter	\$320		July 2017

Leather bound book for Champions diary	\$150		Aug 2017
Replacement trailer hitch for Baronial Trailer	\$75		Oct 2017
Additional shelving unit for Crafhall storeroom	\$200		Oct 2017
Sunshades, for use of newly forming Hamlet	\$1000	\$537.98	Nov 2017
Supplies for banner making workshop	\$150		Nov 2017
Following on from storage audit, additional supplies are requested: 6 plastic tubs - \$42 total 3 heavy duty plastic tubs - \$90 total 2 lots of fabric dye - \$50 total (purchased) Garb dust covers - \$30 total	\$230	\$178.94	Dec 2017

Tenures of current Baronial Officers

<u>Office</u>	<u>Holder</u>	<u>Held since</u>
A&S Officer	Clemens Gascoigne	December 2016
Baron and Baroness	Gilbert Purchase and Bethony Gaitskell	October 2016
Captain of Archers	Thorgrim Dvergr	January 2018
Chirurgion	<i>(Position Vacant)</i>	<i>(Position Vacant since ?)</i>
Chronicler	<i>(Position Vacant)</i>	<i>(Position Vacant since ?)</i>
Constable	Avelyn Rosewood	December 2015
Gold Key	Sorcha of Kraé Glas and Elizabeth la Chatte	November 2017
Herald	Veronica Bellini	October 2017
Herald (Deputy)	Elspeth Caerwent	October 2017
Historian	Veronica Bellini	February 2016
Knight Marshal	Cormac Lenihan	November 2016
List Keeper	<i>(Position Vacant)</i>	<i>(Position Vacant since ?)</i>
Rapier Marshal	Vacant	Vacant since March 2018
Reeve	Elswyth Goodfellow	January 2018
Seneschal	Leif Magnússon	October 2016
Seneschal (Deputy)	Vienna Maria della Rosa	May 2017
Web Minister	Philippa Wildefuhel	May 2016