

April 2018 Meeting Minutes

Barony of Kraé Glas



Summary

Date	14 th of April 2018
Meeting open	3:00pm
Meeting close	3:49 pm
Location	Doveton Hall
Chaired by	Leif Magnússon
Minuted by	Veronica Bellini

Attendance

	<u>Officer Holder</u>	<u>Office Contact</u>	<u>Notes</u> Present absent
Seneschal	Leif Magnússon	seneschal@kraeglas.lochac.sca.org	Present
Deputy Seneschal	Vienna Maria della Rosa		Present
Deputy Seneschal	Aidern MacDara		Present
Reeve	Elswyth Goodfellow	reeve@kraeglas.lochac.sca.org	Present
Baron	Gilbert Purchase	baronialkraeglas@gmail.com	Absent
Baroness	Bethony Gaitskell	baronialkraeglas@gmail.com	Present
Knight Marshal	Cormac Lenihan	marshal@kraeglas.lochac.sca.org	Absent
Rapier Marshal	Vacant	rapier@kraeglas.lochac.sca.org	
Captain of Archers	Thorgrim Dvergr	kraeg.archery@gmail.com	Absent
Herald	Veronica Bellini	herald@kraeglas.lochac.sca.org	Present
Deputy Herald	Elspeth Caerwent		Absent
Constable	Avelyn Rosewood	constable@kraeglas.lochac.sca.org	Present
A&S Officer	Clemens Gascoigne	arts_science@kraeglas.lochac.sca.org	Apology
Web Minister	Philippa Wildefuhel	webminister@kraeglas.lochac.sca.org	Present
Equestrian officer	Caterina Vasari de Firenze		Apology
Historian	Veronica Bellini		Present
Gold Key	Sorcha of Kraé Glas	gold_key@kraeglas.lochac.sca.org	Present
	Elizabeth la Chatte		Apology
Others present			

Opening Business

Previous Minutes

<u>Item</u>	<u>Details</u>	
Link	http://kraeglas.lochac.sca.org/2018/04/29/meeting-minutes-march-2018/	
Motion to ratify previous minutes		
<i>Moved by</i>	Leif	
<i>Seconded by</i>	Aidern MacDara	

Officer vacancies, appointments, commentary periods

<u>Office</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Equestrian officer	Caterina (Bree) needs to be announced as officer	Leif to announce	
Constable	Tender is up looking for replacement		
Rapier marshal	Vacant, not looking for a replacement at this moment.		
Seneschal	Has lots of deputies		

Events

Past Events (Not yet finalised)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Congregatus Australis	Had just under 150 people. No major hiccups. Event made a profit. About \$800. Will be confirmed later. 360 LT mixed recycling.	Steward's report needed	
STTS – Part 4	Lots of newbies. 3 A&S comps. Report submitted to Seneschal	Report submitted	

Future Events (Approved)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
GSG	Steward needs to be followed up.		
Day of Honour	Hall needs to be booked	The deposit is still approved for Balla Balla	

Future Events (Proposed)

<u>Event Name</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Day of champions	(19 th of May) 1. Have invoice from Bella Bella 2. Review archery setup (perhaps install something on the fence to prevent loss) 3. Feastocrat – Brianna. 4. Have Elswyth as herald 5. Need constable 6. Need advertising.	Need to approve \$825 for hire plus \$500 bond. Budget needs to be approved by council.	
Day of champions (equestrian)	Nothing planned yet. Will not be at Balla Balla due to horses		
12th night	Looking at increasing the adult price to cover the site. Everything is on track.		
Viking Museum event. (Sort of SCA)	SCA outing to the museum to see the vikings exhibit. Saturday 2 nd of June is suggested.		

Expenses

One-off expenses

Details of expenses should be listed here once approved, and should remain in all subsequent minutes until the expense has been paid/reimbursed. Once that is done, the purchase details should be recorded here, and the item can be removed from the following meeting onwards. This section should only be for expenses that are not related to events.

(To see a list of expenditures that have previously been approved but have not yet been spent, see the appendix.)

<u>Item details</u> (Name, description, etc)	<u>Amount</u>		<u>When</u>		<u>Motions</u>
	<u>Approved</u>	<u>Spent</u>	<u>Approved</u>	<u>Spent</u>	
EFT – Trialing EFT payments at events. \$59. If we don't like it, then the board will cover the cost.	\$59	\$59			
Archery targets	\$30	\$30	14/4		Carried

Ongoing expense approvals

SCA Ltd Financial Policy, December 2016, Section M, item 5: "Ongoing approval for recurring expenses can be approved once each financial year without further representation to Council, provided that the expenses are of a uniform nature and do not exceed a maximum amount per expected recurrence as per the applicable Council decision."

<u>Item</u>	<u>Approved amount</u>	<u>Last approved/Current period of approval</u>	<u>Motions</u>
Crafthall venue hire	\$100/month used	Re-approved in December 2017.	

<ul style="list-style-type: none"> • Monthly cost of Eumemmerring Scout Hall. • \$100 (GST-Free) per usage • We only pay for the days we actually use it • They invoice us every few months 		Approval expires 30/06/2018 (End of 2018 FY)	
<p>Rapier training venue hire (CURRENT VENUE)</p> <ul style="list-style-type: none"> • Weekly cost of Fairhills High School • \$66 (Inclusive of GST) per week • We only pay for the days we actually use it • They invoice us after each school term <p>Paperwork has been submitted to school, expect to start there early 2018. Don't have keys as yet</p>	\$66/week used	<p>Re-approved in December 2017.</p> <p>Approved for first few months of 2018, until we have moved to the new venue.</p>	
<p>Rapier training venue hire (NEW VENUE)</p> <ul style="list-style-type: none"> • Still at fairhills for the moment. • Weekly cost of Wantirna Primary School • \$55 (Inclusive of GST) per week • We only pay for the days we actually use it 	\$55/week used	Unknown	

Ongoing Projects

<u>Project</u>	<u>Details</u>
Cloaks	<p><u>Lead person</u>: Nicolette</p> <p>If you'd like to contribute or get involved, contact Nicolette directly. Goal to have it done by 12th night</p>

Officer Reports

<u>Office</u>	<u>Report</u>
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Seneschal	drop dead (Warren) and Deputy in charge of kicking arse (Sam), Successor Nicolette (Maybe)
Reeve	Community Solutions One account: \$5058.73 Cash Reserve Bonus account: \$6286.57 payments made for Congregatus Australis and Festival campsite fees. There are currently no outstanding funds in Holdings.
Baron and Baroness	CA was great. King had a great time. Looking forward to festival. If anyone has largese stuff for B&B please donate.
Knight Marshal	nothing to report
Rapier Marshal	Position vacant.
Herald	Nothing to report
Constable	Nothing to report. Needs a replacement! The is CA lost property. Will be in the store room.
A&S Officer	Lots of A&S at CA. Needs info on up coming A&S at events.
Web Minister	Some content improvement to website Some adjustment to the locations of content Welcome feedback on current design
Historian	Nothing to report. First camp in a few years. Very successful.
Gold Key	Struggling with current time required to repair for loaner garb Recommendation: lock in a craft hall for the small tasks and hand over large 'problem' pieces for anyone keen Ensure a question on assistance with garb (loaner garb) required (so that stewards can notify hospit well in advance) Veronica to create an email for it
Representative from Hamlet of Grœnahólar	Equestrian training included ground work and horse trainier coming in especially.
Proposed Hamlet of Muddegaud	Had a great time at CA. did about 60 bands in their classes.
Representative from College of St Monica	Made cutoff for membership to remain register Doing really well. New collegians running classes. Ran a fabric class. Note: metal weapons are covered by a Monash procedure until further notice don't bring these to Monash run events

New and Other Business

<u>Item</u>	<u>Details</u>	<u>Follow-up actions required</u>	<u>Motions</u>
Lochac emails	Still working on email redirects. Seneschal & herald to go through all emails to ensure there are gmail accounts for		

	them all & the lochac redirects are correct.		
Postcodes	Discussion between Stormhold & KG. Plan to go ahead for KG to annex all of the shire of Yarra ranges & Cardinia. This will help with Muddegau as a Hamlet.		
May Crafhall proposal	Yard fabric sale. The KG buy/Swap Sell for next Crafhall.	Advertising needed.	
June Crafhall	Biggest morning tea included. Will be garb optional		

Closing Business

Details of next meeting	12 th May, 3pm Doveton hall.
Meeting close time	3:49 pm

Appendices

Expenditures that have been approved, but the funds have not yet been spent

<u>Item details</u> (Name, description, etc)	<u>Amount</u>		<u>When Approved</u>
	<u>Approved</u>	<u>Spent so far</u>	
Two Baronial Cloaks - B&B Regalia	\$500	\$179.96	Aug 2016
Tokens for awards/ciphers/etc (request by B&B)	\$100	\$24.72	Feb 2017
Champion Cloaks – regalia	\$400	\$314.20	July 2017
2 silk banners for Grœnahólar - made by Elizabet Hunter	\$320		July 2017
Leather bound book for Champions diary	\$150		Aug 2017
Replacement trailer hitch for Baronial Trailer	\$75		Oct 2017
Additional shelving unit for Crafhall storeroom	\$200		Oct 2017
Sunshades, for use of newly forming Hamlet	\$1000		Nov 2017
Supplies for banner making workshop	\$150		Nov 2017
Following on from storage audit, additional supplies are requested: 6 plastic tubs - \$42 total 3 heavy duty plastic tubs - \$90 total 2 lots of fabric dye - \$50 total (purchased) Garb dust covers - \$30 total	\$230	\$59.98	Dec 2017
Hire of Crafhall on 24/02/2018 and and 24/03/2018 for Congregatus Australis prep. Hall hire of \$100 for each session.	\$200		Dec 2017

Tenures of current Baronial Officers

<u>Office</u>	<u>Holder</u>	<u>Held since</u>
A&S Officer	Clemens Gascoigne	December 2016
Baron and Baroness	Gilbert Purchase and Bethony Gaitskell	October 2016
Captain of Archers	Thorgrim Dvergr	January 2018
Chirurgeon	<i>(Position Vacant)</i>	<i>(Position Vacant since ?)</i>
Chronicler	<i>(Position Vacant ?)</i>	<i>(Position Vacant since ?)</i>
Constable	Avelyn Rosewood	December 2015
Gold Key	Sorcha of Kraé Glas and Elizabeth la Chatte	November 2017
Herald	Veronica Bellini	October 2017
Herald (Deputy)	Elsbeth Caerwent	October 2017
Historian	Veronica Bellini	February 2016
Knight Marshal	Cormac Lenihan	November 2016
List Keeper	<i>(Position Vacant)</i>	<i>(Position Vacant since ?)</i>
Rapier Marshal	Edine Godin	January 2018
Reeve	Elswyth Goodfellow	January 2018
Seneschal	Leif Magnússon	October 2016
Seneschal (Deputy)	Vienna Maria della Rosa	May 2017
Web Minister	Philippa Wildefuhel	May 2016